

**POLAND BOARD OF SELECTMEN
MINUTES OF MEETING
JULY 2, 2013**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Stephen Robinson called the meeting to order at 7:00 PM with Selectmen Janice Kimball, Stanley Tetenman, Walter Gallagher and James Walker, Jr. present. The Town Manager was also present.

MINUTES OF PREVIOUS MEETINGS – Selectman Gallagher moved to approve the minutes of May 21, 2013 as presented. Selectman Tetenman seconded the motion. Discussion: None
Vote: 5-yes 0-no

Selectman Gallagher moved to approve the minutes of June 18, 2013 as presented. Selectman Tetenman seconded the motion. Discussion: None
Vote: 5-yes 0-no

Selectman Gallagher moved to approve the minutes of June 19, 2013 as presented. Selectman Tetenman seconded the motion. Discussion: None
Vote: 5-yes 0-no

Selectman Gallagher moved to approve the minutes of June 25, 2013 as presented. Selectman Walker seconded the motion. Discussion: None
Vote: 5-yes 0-no

Selectman Gallagher moved to approve the minutes of June 26, 2013 as presented. Selectman Walker seconded the motion. Discussion: None
Vote: 5-yes 0-no

APPOINTMENTS – Selectman Tetenman moved to appoint David Corcoran and Marvin Larrabee as MMWAC Voting Members. Selectman Gallagher seconded the motion. Discussion: None
Vote: 5-yes 0-no

Selectman Tetenman moved to appoint Michelle Arsenault to the Budget Committee. Selectman Kimball seconded the motion. Discussion: None
Vote: 5-yes 0-no

RECOGNITION OF VISITORS (A list of visitors who attended the meeting are attached to these minutes.)

REPORTS AND COMMUNICATIONS

Town Manager's Report – In addition to a written report, the manager provided a verbal summary of activities that took place subsequent to submitting her report.

- Firework & Traffic Ordinance Workshop – The Board will hold a workshop on September 12 at 6:30 PM.
- Town Manager & Board of Selectman work plan meeting will be held August 7, 2013 at 6:30 PM.
- Taxes - August 20, 2013 is the target date for commitment of taxes.

Financial Reports – Selectman Tetenman moved to approve the financial reports as presented. Selectman Gallagher seconded the motion. Discussion: None
Vote: 5-yes 0-no

Communications - The following materials were included in the meeting packets:

Winter Wellness Report
Permit Process Response
Wright-Pierce – Natgun Affidavit & Release
RSU 16 School Tax Statement
CEDC Meeting Minutes
Community Dynamics Corp – Summary of Activities
Citizen Correspondence
Jensen Baird Gardner & Henry's Municipal Client Seminar Invite
Sample Firework Ordinances
Department Head Letter

OLD BUSINESS

Community Service Update – Selectman Tetenman moved to approve donating the \$42.66 that was left over from donations to Eagle Scout Jeremy Benway, to clean up the cemetery behind the Poland Community Church, be donated to the Tri-Town Food Bank. Selectman Gallagher seconded the motion. Discussion: None
Vote: 5-yes 0-no

Municipal Complex Building Removal Bid Results – The consensus of the Board is to continue advertising in both the Portland Press Herald and the Sun Journal for four more weeks and set a viewing date for the property. The Board would like Town Manager Rosemary Roy to get estimates for moving the house and prices from salvage companies on the demolition of the property. The Board will discuss continuing advertisement at their first meeting in August. Bid closing will be on September 2, 2013 at 3:00 PM.

Ricker Memorial Library Management Policy – Selectman Tetenman moved to accept the Ricker Memorial Library Management Policy as presented. Selectman Gallagher seconded the motion. Discussion: None
Vote: 5-yes 0-no

Town of Poland Maine Spirit of America Award – The Town of Poland received a certificate of recognition for achieving Maine Spirit of America's esteemed 2013 Silver Distinction from the Androscoggin County Commissioners.

FY 2014 Budget Analysis – Preliminary budget worksheets were handed out to the Board.

NEW BUSINESS

Requests for Proposals – Paving & Centerline Striping – The consensus of the Board is to send both RFP's out as presented.

Misc. Town Investments (CD's) – Consensus of the Board is to place the investments with HM Payson and have the Town Manager Rosemary Roy look into what investment options would be the best for the Town.

PAYABLES – Motion by Selectman Gallagher to approve the bills payable in the amount of \$432,202.90. Selectman Walker seconded the motion. Discussion: None
Vote: 5-yes 0-no

ANY OTHER BUSINESS

Selectman Kimball moved to hold a public hearing on the General Assistance Appendices on Tuesday, July 16, 2013 at 7:00 PM. Selectman Tetenman seconded the motion. Discussion: None
Vote: 5-yes 0-no

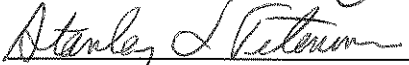
ADJOURN - Selectman Tetenman moved to adjourn. Selectman Walker seconded the motion. Discussion: None
Vote: 5-yes 0-no

Recorded by: Nikki M. Pratt


Board of Selectmen


Stephen E. Robinson, Chairperson


Walter J. Gallagher


Stanley L. Tetenman


Janice A. Kimball, Vice Chairperson


James G. Walker, Jr.

MEETING SIGN-IN SHEET

Meeting Date: 7/2/13



Board of Selectmen



Planning Board



Other _____

NAME

COMPANY OR PURPOSE

Daniel Roy
Wanda Dizon
John Cleveland